

FHA Loan Submission Form



CLIENT INFORMATION									
Company Name				District Director					
Loan Officer				LO Email					
Processor				Processor Email					
Contact Phone				Other Contact					
Affiliate Charges	Yes		No		Affiliate Name				
LOAN INFORMATION									
Rate Lock	Lender Paid		Borrower Paid		Locked	Floating		No Fee Option	
Loan Purpose			Loan Term			Loan Amount	\$	Sales Price	\$
Occupancy Status	Primary Residence Only		Interest Rate	%		LTV			CLTV
Mortgage Insurance Premium - MIP	Financed		Cash						
BORROWER(S) INFORMATION									
Borrower 1				Borrower 2					
Borrower 1 Email				Borrower 2 Email					
Borrower 1 Mailing Address				Borrower 2 Mailing Address					
Borrower 3				Non-Borrowing Spouse or other property owners with rescission rights					
Borrower 3 Email				Name(s)					
Borrower 3 Mailing Address				Email Address					
				Mailing Address					
Method of Delivery of Initial Loan Estimate				Emailed	Mailed	Hand Delivered	E Delivered	Other	
Method of Delivery Loan Estimate #2 If postal mail is chosen, 3 days are required				Emailed	Mailed	Hand Delivered	E Delivered	Other	
PURCHASE AGREEMENT CONTACT INFORMATION									
Buyer's Real Estate Company:				Seller's Real Estate Company:					
State License ID:				State License ID:					
Buyer's Real Estate Agent:				Seller's Real Estate Agent					
Agent State License ID:				Agent State License ID:					
Mailing Address:				Mailing Address:					
Agent Email:				Agent Email:					
Agent Phone Number:				Agent Phone Number:					
PROPERTY INFORMATION									
Property Address									
Property City				Property State			Property zip		
Property Value	\$			Property Type					
DOCUMENTATION REQUIRED FOR SUBMISSION (if applicable)					ADDITIONAL DOCUMENTATION THAT WILL BE NEEDED (if applicable)				
FHA Case Number Assignment Results FHA Case Query Results FHA Caivrs Authorization Credit Report Supplemental Credit Report Non-Borrowing Spouses Credit Report VOM's and VOR's LOX notes to UW AUS Findings – released to GMFS SS Card or SS Verification Validation Form Purchase Agreement Gift Letter Fee Worksheet 1003 – Initial 1003- Updated LDP / EPLS LOX from borrower (s) for derogatory credit & inquiries Executed disclosures** Borrowers (s) most recent VOE's, W-2's , paystubs Borrower (s) Misc income docs- child support, SSI etc Asset Documentation IRS 1040 transcripts required only for loans with borrowers with: - self-employed income (or more than 25% of their income from commission income) - manual underwrites					Payoffs Title HOI Dec Page Flood Dec Page Canceled EMD Check Termite Cert HOA Cert HVCC Cert Appraisal 2nd Appraisal UCDP Reports Rate Lock BK, Divorce Decree, etc 2nd Mortgage Note FHA New Construction Docs - Warranty of Completion - Builders Cert of plans, Specs, and Site - Subterranean Termite Soil Treatment - Certificate of Occupancy - Builders Permit				

Please upload completed form via broker portal and attach all required documents– upload as Full Package Initial (portal)

**Check gmfspartners.com for an exclusive list of disclosures.

Ver 4. dated 2/25/2020



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